



सत्यमेव जयते

GOVERNMENT OF MEGHALAYA
DIRECTORATE OF AGRICULTURE: MEGHALAYA, SHILLONG

Email: agri-meg@nic.in

INVITATION FOR

EXPRESSION OF INTEREST (EOI)

FOR APPLICATION OF LICENSE FOR THE PURPOSE OF SALE OR CARRYING ON BUSINESS OF CHEMICAL FERTILIZERS AS RETAIL DEALER IN 7 (SEVEN) DISTRICTS OF MEGHALAYA VIZ, EAST KHASI HILLS DISTRICT, WEST KHASI HILLS DISTRICT, SOUTH WEST KHASI HILLS, WEST JAINTIA HILLS DISTRICT, RI- BHOI DISTRICT, WEST GARO HILLS DISTRICT AND SOUTH WEST GARO HILLS DISTRICTS

DECEMBER, 2022.

Client : Directorate of Agriculture, Government of Meghalaya, Shillong.

Title : Application of license for the purpose of sale or carrying on business of chemical fertilizers as **Retail dealer** in 7 (seven) Districts of Meghalaya. Viz, East Khasi Hills District, West Khasi Hills District, South West Khasi Hills, West Jaintia Hills District, Ri- Bhoi District, West Garo Hills District and South West Garo Hills Districts.

EOI Ref No : NO.AGRI/FERT-38/2022-23/91

Dated: 13th December, 2022.

Activity	Schedule
Publishing of EOI on the portal and News papers	14 th December, 2022.
Last date of receiving EOI	20 th December, 2022
Email ID for submission of queries citing the EOI Ref No as the subject	agri-meg@nic.in
Last date for submission of queries	16 th December, 2022.
EOI Submission Mode	Through physical mode / courier / speed post/registered post.
Address for communication and submission of EOI	Director Agriculture, Lower Cleve Colony, Shillong, Meghalaya-793003.

EXPRESSION OF INTEREST (EOI)

FOR

APPLICATION OF LICENCE FOR THE PURPOSE OF SALE OR CARRYING ON BUSINESS OF CHEMICAL FERTILIZERS AS **RETAIL DEALER** IN 7 (SEVEN) DISTRICTS OF MEGHALAYA. Viz, EAST KHASI HILLS DISTRICT, WEST KHASI HILLS DISTRICT, SOUTH WEST KHASI HILLS, WEST JAINTIA HILLS DISTRICT, RI- BHOI DISTRICT, WEST GARO HILLS DISTRICT AND SOUTH WEST GARO HILLS DISTRICTS.

The Government of Meghalaya through the Department of Agriculture & Farmers Welfare vide office Order No. AGRI(G)54/2014/59 Dated: 9th August, 2022 stated that fertilizer will be made available at statutorily fixed price as determined by the Ministry of Chemicals and fertilizers in a controlled manner only to the selected pockets in the 7 (Seven) Districts of the State mentioned above, to protect the interest of those farmers using fertilizer. In view of this, the Government vide letter No. AGRI(G)23/2021 Dated: 8th December, 2022 directed to float an EOI for the purpose of retail licencing of fertilizers, therefore, in accordance to the Govt's orders an EOI has been issued to invite applications from interested Retail dealers for application of licence for the purpose of sale or carrying on business of chemical fertilizers as **RETAIL DEALER** in 7 (Seven) Districts of Meghalaya. Viz, East Khasi Hills District, West Khasi Hills District, South West Khasi Hills, West Jaintia Hills District, Ri- Bhoi District, West Garo Hills District And South West Garo Hills Districts.

Interested Dealers are invited to submit their applications based on the following eligibility criteria:

A. PRE-QUALIFICATION CRITERIA

The Directorate of Agriculture shall issue licence for the purpose of sale or carrying on business of chemical fertilizers as **Retail Dealer** to dealers who fulfil the following criteria:

1. The applicant shall either be a single entity or joint venture/consortium, registered as a Private/Public Limited Company, Partnership Firm, Limited Liability Partnership, Society or Autonomous Organization under respective acts in India.
2. Dealers must be registered in India with appropriate tax (GST) registration.
3. The applicant should furnish an undertaking to the effect that the He / She has not been black listed.

Note: Documentary Support for all the above shall be submitted.

B. DOCUMENTS TO BE FURNISHED

Application duly affixed with recent pass port size photo shall be accompanied with

1. Memorandum of intimation FORM 'A1' {See clause 8 (2)} of the Fertilizer (Control) Order 1985.
2. Form 'O' from source as per the Fertilizer (Control) Order 1985. In cases where fertilizers are obtained for sale from different sources, a certificate of source from each such source shall be furnished in Form 'O'.
3. Fees of Rs. 1500/- to be deposited via **Treasury Chalan** in favour of the Director of Agriculture and *chalan* in duplicate shall be furnished with the application.
4. Details of sale depot i.e Location of the sale depots and location of godowns attached to sale depot along with photographs duly verified by the respective DAOs.
5. Analysis report of fertilizers from the concerned company.
6. NOC or Trading licence from Municipality/Autonomous councils.

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7. Address proof & identity proof (PAN card, Aadhar card & Epic).
 8. Copy of the wholesaler certificate.
 9. Dealership Certificate.
 10. Attested copy of GST.

Note:

1. Self-Attested copies of Supporting Documents shall be furnished.
2. Form 'A 1' enclosed.

C. REFUSAL OF CERTIFICATE OF REGISTRATION

1. If applicant's previous Certificate of registration is under suspension or
2. If applicant's previous Certificate of registration has been cancelled within a period of one year immediately preceding the date of application or
3. If applicant has been convicted of the offence under the Act, or any order made there under within three years immediately preceding the date of application or
4. If applicant fails to enclose with the application a certificate of source or
5. If the applicant is incomplete in any respect or
6. If the applicant makes an application for obtaining the Certificate of registration for industrial dealer and excepting if He is a manufacturer, importer or pool handling agency hold an authorization letter for wholesale dealer or retail dealer or both and as the case may be, the vice versa.

D. TERMS AND CONDITIONS

1. Period of validity of the Certificate of Registration /licence granted shall be valid for a period of 5 Years from the date of its issue.
2. The applicant shall follow the Fertilizers Control order 1985 and the updated amendment from time to time.

E. CLARIFICATIONS & AMENDMENTS

1. For any request received for clarification of this EOI document, the response with any amendment to this document shall be posted on the website <http://www.megagriculture.gov.in> for information of all the applicants. Applicants are advised to visit the website, for any amendments to the Terms and Conditions, change of dates etc.

F. SEALING OF ENVELOPES & SUBMISSION

1. EOI should be submitted on or before the **20th of December 2022** (as mentioned time on the cover page of this document).
2. The Directorate of Agriculture reserves the right to reject any or all the EOIs without assigning any reasons.

H. DISCLAIMER

The Directorate of Agriculture reserves the right:

1. To reject any or all applications without assigning any reasons thereof.
2. To relax or waive any of the conditions stipulated in this document as deemed necessary in the best interest of the Directorate without assigning any reasons thereof.


Director of Agriculture
Meghalaya, Shillong.

FORM 'A 1'
MEMORANDUM OF INTIMATION
[See Clause 8(2)]

1. Details of the Notified Authority to whom application is submitted.

Designation of Notified Authority _____

Place _____

State of _____

2. Details of the applicant:

(a) Name of the applicant

(b) Name of the concern

(c) Postal address with telephone number

3. Place of business (Please give full address)

(i) For Sale

(ii) For Storage

4. Whether the application is for;

(i) Manufacturer (ii) Importer (iii) Pool Handling Agency (iv) Wholesale Dealer (v) Retail Dealer

5. Details of fertilizer and their source in Form 'O'*

Name of Fertilizer Whether certified of source in Form 'O' is attached

(i) Yes () No ()

(ii) Yes () No ()

(iii) Yes () No ()

(Please tick mark whichever is applicable)

6. I have deposited the registration fee of Rs. _____ vide Challan No. _____

Dated _____ in the Bank/ Treasury _____

or enclose Demand Draft No. _____, Dated _____ for Rs. _____

drawn on _____ in favour of _____

payable at _____ towards registration fees

7. Whether the intimation is for an authorization letter or a renewal thereof.

(Note: In case the intimation is for renewal of authorization letter, the acknowledgement in Form A2 should be submitted for necessary endorsement thereon).

8. Any other relevant information.

I have read the terms and conditions of eligibility for submission of Memorandum of Intimation and undertake that the same will be complied by me and in token of the same, I have signed the same and is enclosed herewith.

Date:.....

Place:

Signature of applicant

Terms and Conditions of authorization:

(1) I shall comply with the provisions of the Fertilizer (Control) Order, 1985 and the notifications issued thereunder for the time being in force.

(2) I shall from time to time report to the Notified Authority and inform about change in the premises

of sale depot and godowns attached to sale depot.

(3) I shall also submit in time all the returns as may be prescribed by the State Government.

(4) I shall not sell fertilizers for industrial use.

(5) I shall file a separate Memorandum of Intimation for, where the storage point is located outside the area jurisdiction of the Notified Authority where the sale depot is located.

(6) I shall file a separate MOI for each place when the business of selling fertilizers is intended to be carried on at more than one place.

(7) I shall file separate MOI if I carry on the business of fertilizers both as retail and wholesale dealer.

(8) I confirm that my previous certificate of Registration or Authorisation is not under Suspension or Cancellation or debarred from selling of fertilizers.

Declaration

I/We declare that the information given above is true to the best of my/our knowledge and belief and no part thereof is false or no material information has been concealed.

Date:.....

Place:

Signature of Applicant(s)