GOVERNMENT OF MEGHALAYA
DIRECTORATE OF AGRICULTURE,
CLEVE COLONY, SHILLONG

No. MEG/AGRI/INFO-461/2021-22/1 **Dated: Shillong the 12th March 2022**

The Directorate of Agriculture, Government of Meghalaya invites applications from Indian citizens (as defined in Article 5 of the Constitution of India) who are permanent residents of Meghalaya for the following positions on contractual basis:

Sl. No.	Position and Number of post	Educational Qualification	Competency/ Experience required	Age Limit	Remuneration
1.	Accountant 1 No.	Graduate / Post Graduate in Commerce	Minimum 1 year experience in accounting & financial management with knowledge in PFMS, Single Nodal Account System, Preparation of UCs (State & Central), Financial Reports, calculation of GST, etc & should have completed Tally professional course & Computer course.	As per Govt of Meghalaya Rules and Regulations	₹ 22,000/- monthly
2.	Librarian 1 No.	Bachelor of Library and Information Science/ Master of Library and Information Science	Diploma in Library Automation, Digitization, Knowledge about commonly used Library Softwares, Creation of Digital Repository, Diploma in Computer Application	As per Govt of Meghalaya Rules and Regulations	₹ 18,000/- monthly

Interested candidates may download the application format from www.megagriculture.gov.in and send their scanned application forms along with supporting documents via email to adainfo-agri-meg@gov.in/ agriado.it-meg@nic.in or in hard copy to room No **218/219**, Directorate of Agriculture, Cleve Colony, Shillong-789003 on or before the **24th March 2022.**

Important Instructions

1) The eligible applicants will be short listed and intimated to appear in a Personal Interview before the Selection Committee.
2) Date and time of the interview will be informed in due course.
3) No TA/DA of the applicants will be borne by the undersigned for appearing in the interview.
4) The appointment shall initially be for a period of one year which may be extended further based on satisfactory performance and requirement of the Office.
5) Applicants are advised to regularly check for update in the above website.

Director of Agriculture,
Meghalaya, Shillong

PRESCRIBED APPLICATION FORM

Paste recent passport size photograph

1. a) Name of the post being applied for :_____

   b) Advertisement No. & Date : _____

2. Personal Details:

   a) Full name of the candidate (in block letters) : _____

   b) Date of Birth (DD/MM/YYYY) :_____and Age as on **31.03.2022** : _____

   c) Gender : _____

   d) Category (Gen/OBC/SC/ST/Specify) : _____

3. Pre-requisite qualifications for the post (*starting from the highest degree obtained*):

Examination Passed	**Duration of the course**		**Name of the College/ University**	**Grade/ Division**	**% of marks obtained**
	From:	**To:**			

4. Any other qualification (*diploma course, training attended, computer course, etc.*):

Name of the Course/Training	**Name of the Institution**	**Duration of the course**		**Grade/Division**
		From:	**To:**	

5. Employment Record (*starting from the current employment*):

Name of the Employer/ Organisation	Duration/Period of Employment		Designation	Nature of work	Salary	Reason for leaving
	From:	To:				

a) Total years of experience : _____

b) Relevant years of experience for the position applied : _____

6. Any other relevant information for the post being applied:

_____

_____

_____

7. Permanent Address :

_____

_____

8. Address for Communication:

_____

_____

9. Contact details:

i. E-mail ID : _____

ii. Mobile/Telephone No : _____

10. All supporting documents should be enclosed for **Sl. No. 2, 3, 4 & 5** mentioned above.

Declaration:

I hereby declare that the information furnished above is true to the best of my knowledge. I understand that if any information is found to be false/ misleading, I may be liable to be disqualified from the recruitment process.

Dated : _____

Place : **(Signature of the Candidate)**